



Privacy Notice Policy

Policy Owner: General Secretary
Date Approved: 3rd March 2026
Review Date: March 2029

We are the United Kingdom Practical Shooting Association (“We/Us/Our”). We are committed to protecting and respecting your privacy in accordance with the 2016 General Data Protection Regulations. For any and all personal data (“you/your”) as a Data Subject provide for the purposes of your membership, the United Kingdom Practical Shooting Association is the Data Controller and is responsible for storing and otherwise processing that data in a fair, lawful, secure and transparent way in accordance with current regulation.

What personal data We hold on you

- You may give Us information about you by filling in forms at an event or online, or by corresponding with Us by post, phone, e-mail or otherwise.
- This includes information you provide when you register with Us for membership or by attending one of Our training courses.
- The information you give Us may include, but is not necessarily limited to; your name, date of birth, address, e-mail address, phone number, firearms/shotgun certificate details, shooting experience, name of shooting clubs you are a member of, details of any past FAC revocations, details of any past shooting club membership terminations, a Section 21 declaration and your photograph.
- In addition to this, We will also hold records of your membership payment history, gift aid declarations, a reference to support your membership application, historic performance in UKPSA matches including grades, training experience and qualifications both as participant and as trainer/coach, experience and qualifications as a Range/Match Official.

Why We need your personal data

- We need your personal data to be able to administer your application for membership and your membership when you are accepted.
- We are required to confirm your eligibility to enter matches in both the UK and overseas.
- Occasionally, We are required to provide references or reports to the police.
- Our lawful basis for processing your personal data is that We have established “Legitimate Interests” to provide Our services to you as Our member and to provide periodic reports to the police and other shooting clubs/organisations holding competitions where We are required to confirm your eligibility as a competitor or match official.



Reasons We need to process your personal data may include:

For training and competition entry

- sharing personal data with Our clubs, club coaches or officials to administer training courses;
- sharing personal data with match officials in the UK and overseas when you enter competitions where We are required to confirm your eligibility as a competitor or match official.
- publishing of competition results and UKPSA grades

For membership and Our management

- processing of membership applications, renewals and payments;
- processing gift aid claims with HMRC;
- distributing Our newsletter and other media aimed at promoting the sport and Our activities, as well as association news, business, and social events

Who We share your personal data with

- We do not supply any personal data We hold for any purpose to any third party except the police, HMRC, Our clubs and overseas shooting organisations, as explained above.
- Occasionally, We are asked to give a reference about you to another club or Association and We will ask your Consent before doing so.
- We will confirm your membership to any legitimate retailer or service supplier who needs that information to provide you with goods or services.
- We use websites to collect some data and utilise cloud backup services where appropriate safeguards are in place to ensure the security of that personal data in accordance with legislation.
- Our online membership database is provided by an external agent, who is certified to ISO 27001 Information Security Standard certification. We have further ensured that the provider's data protection policy is also in accordance with GDPR, and that the provider does not share your information to third parties.

How long We hold your personal data

- We will hold your personal data on file for as long as you are a member with Us.
- Any personal data, excluding published data such as match results, We hold on you will be deleted after ten years of inactivity. This duration is necessary due to firearms licensing periods to enable Us to respond appropriately to police enquiries.
- Your data is not processed for any further purposes other than those detailed in this policy.

Your rights regarding your personal data

- As a data subject you may have the right at any time to request access to, rectification or erasure of your personal data; to restrict or object to certain kinds of processing of your personal data, including direct marketing; to the portability of your personal data and to complain to the UK's data protection supervisory authority, the Information Commissioner's Office about the processing of your personal data.

If you have a need to contact Us regarding this policy or have any questions concerning your Data Subject Rights please email secretary@ukpsa.org

As a data subject you are not obliged to share your personal data with Us. However, If you choose not to share your personal data with Us, or object to some processing, We may not be able to register or administer your membership.

