



United Kingdom Practical Shooting Association

Constitution

As adopted by resolution of the membership 29th June 2025

Table of Contents [\(ctrl + left mouse click to navigate to the topic\)](#)

<u>Definitions</u>	1
<u>Name</u>	2
<u>Objects</u>	2
<u>IPSC</u>	2
<u>Structure</u>	2
<u>Charity Board</u>	2
<u>Administration</u>	3
<u>Powers</u>	3
<u>Dissolution</u>	4
<u>Amendment of the Constitution</u>	5
<u>Membership</u>	5
<u>Categories</u>	5
<u>Other National Governing Bodies</u>	6
<u>Subscriptions</u>	6
<u>Termination of membership</u>	6
<u>General Meetings</u>	6
<u>Annual General Meeting</u>	6
<u>Extraordinary General Meeting</u>	6
<u>Notice</u>	7
<u>Quorum</u>	7
<u>Votes</u>	7
<u>Accounts (Income, property and money)</u>	7
<u>Disbursements</u>	7
<u>Disqualification and removal of Trustees</u>	8
<u>Charity Board Meetings</u>	8
<u>Voting</u>	8
<u>Conflicts of interests and conflicts of loyalties</u>	9
<u>Operations</u>	9
<u>Authority at UKPSA Shooting Competitions, Events & Practice</u>	9
<u>Rules at UKPSA Shooting Competitions, Events & Practice</u>	9
<u>Visitors</u>	10
<u>Insurance</u>	10
<u>Indemnification</u>	10
<u>Policies and Procedures</u>	11
<u>Disputes</u>	11

Definitions

UKPSA - The United Kingdom Practical Shooting, the governing body for practical and dynamic shooting in Great Britain (GBR).

The Association – The United Kingdom Practical Shooting Association.

Charity Board – The governing body of the United Kingdom Practical Shooting Association

The Charity Commission - the Charity Commission for England and Wales.

“the charity” means the charity identified at the beginning of this scheme.

“the Commission” means the Charity Commission for England and Wales.

“the existing trusts” means the Constitution dated 6 November 1982.

“the current Charities Acts” means for England and Wales the Charities Act 2011 with amendments from the Charities Act 2022 and, only if and where applicable to the Association, the Charities and Trustee Investment (Scotland) Act 2005, as amended by the Charities (Regulation and Administration) (Scotland) Act 2023.

IPSC – The International Practical Shooting Confederation, the governing body for international practical shooting under the control of IPSC.

Region – The UKPSA is recognised as an IPSC Region. The full list of IPSC Regions can be found on the IPSC website.

Office – Any of the positions on the Charity Board

The Chair – refers to the person who chairs the Charity Board but may also refer to a person who chairs a meeting, a committee or a commission arranged or established by the Charity Board.

Single office – A specific position on the Charity Board

Electronic Voting - A method of voting using electronic communication or a proprietary voting system

the Administration – is a collective term for all the contributors that support the Association outside of the Charity Board.

1. Name

- 1.1. The name of the Association shall be the United Kingdom Practical Shooting Association, hereinafter referred to as the Association or UKPSA. The UKPSA is a registered charity under the Charity Commission for England and Wales.

2. Objects

- 2.1. The Objects of the Association shall be:
 - 2.1.1. The advancement of the amateur sport of Practical Shooting and Dynamic Marksmanship for the public benefit by:
 - 2.1.1.1. promoting public participation, practice and development in the sport.
 - 2.1.1.2. the provision of instruction in the sport, including in the safe use of firearms.
- 2.2. To encourage skill in Practical Shooting by providing instruction and practice in the use of firearms amongst His Majesty's subjects so that they will be better fitted to serve their country in the Armed Forces, Armed Forces Reserve or any other organisation in which their services may be required in the defence of the realm.

3. IPSC

- 3.1. The Association shall be affiliated to the International Practical Shooting Confederation as an IPSC Region. Other affiliations may be made as deemed desirable by the Charity Board.
- 3.2. The Association shall have an obligation to respect and comply with the Constitution of the International Practical Shooting Confederation (IPSC).

4. Structure

- 4.1. Charity Board
 - 4.1.1. The Charity and its property shall be managed and administered by the Charity Board comprised of Trustees as described in the bylaws of the Association.
 - 4.1.2. No one may be appointed a Trustee if they would be disqualified from acting under the provisions of clause 11.
 - 4.1.3. The Trustees will be elected for a term of three years, approximately one third of the Trustees to be elected each year. Trustees may resign during their term.
 - 4.1.4. A Trustee may be elected to office for a maximum 2 terms of 3 years in a single office. If any elected officer serves less than the full 3-year term, this shall still be considered a full term for the purposes of this clause. It shall be allowable for a member who has served the maximum term in any one office to re-stand for that same office once a full 3-year period has elapsed following their 2nd term.
 - 4.1.5. The restriction in 4.1.4 may be waived if there is no other suitable candidate for the office.

- 4.1.6. All Trustees will be elected by the membership at the AGM.
- 4.1.7. The Trustees shall have a clear set of objectives for the year and should report against these (in a quarterly report).
- 4.1.8. There will be no less than 5 Trustees.

4.2. Administration

- 4.2.1. The activities of the Association shall be carried out by volunteers or commercial entities as deemed necessary by the Charity Board.
- 4.2.2. An Honorary President, whom the Charity Board consider to be a suitably positioned and influential person, may be appointed as such to represent the Association as an ambassador for the sport of IPSC shooting. There shall be no limitation on the term of the Honorary President, and they shall have no executive powers.
- 4.2.3. Up to three (3) Vice-Presidents may be appointed by the Charity Board for a fixed term to deliver specific projects and/or continuity between senior roles. These will be non-voting appointments.
- 4.2.4. The Charity Board is empowered to co-opt members to support the Administration of the Association, as it may be deemed desirable.
- 4.2.5. The Charity Board may create such committees or commissions as it may deem desirable, under such terms of reference and with such powers, duties, responsibilities and obligations as it may determine.
- 4.2.6. Each committee or commission shall be the responsibility of a trustee of the Association, and they will be the accountable to ensure that the Charity Board is kept fully and currently informed on the activities of the committee or commission.
- 4.2.7. Members of committees or commissions may be elected by the membership or appointed as described in the bylaws of the Association.

5. Powers

- 5.1. The Charity Board shall be the sole authority for the interpretation of the Constitution and all bylaws, policies, processes, rules or regulations made thereunder. The decision of the Charity Board on any question of interpretation, or upon any matter effecting the Association and not provided for by these rules shall be final and binding upon all members, but subject to appeal to any General Meeting.
- 5.2. In furtherance of the Objects, the Charity Board acting on behalf of the Association shall have the following powers:
 - 5.2.1. to offer, provide and contribute to prizes for skill in Practical Shooting and Dynamic marksmanship.
 - 5.2.2. to publish or promote the publication or circulation of any books, pamphlets, periodicals and other printed or electronically published material calculated to promote the Objects of the Association.
 - 5.2.3. to raise funds and invite and receive contributions from any person or persons whatever by way of subscription donation and otherwise.

- 5.2.4. to raise funds. In doing so, the Trustees must not undertake any taxable permanent trading activity and must comply with any relevant statutory regulations.
- 5.2.5. to buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use.
- 5.2.6. to sell, lease or otherwise dispose of all or any part of the property belonging to the Association. In exercising this power, the Trustees must comply as appropriate with Sections 117 - 122 of the Charities Act 2011.
- 5.2.7. to co-operate with other charities, voluntary bodies and statutory authorities and to exchange information and advice with them.
- 5.2.8. to set aside income as a reserve against future expenditure but only in accordance with a written policy about reserves.
- 5.2.9. to obtain and pay for such goods and services as are necessary for carrying out the work of the Association.
- 5.2.10. to do all such other lawful things as are necessary for the achievement of the Objects described in Section 2.
- 5.2.11. to legislate on any matter not provided for in the Constitution, and to promulgate such bylaws, rules and regulations as it may feel necessary or desirable.
- 5.2.12. to host International and National competitions conducted according to the IPSC rules.
- 5.3. Any meeting of Trustees at which a quorum is present at the time the relevant decision is made may exercise all the powers exercisable by the Trustees.
- 5.4. The Trustees must notify the Commission promptly of any changes to the Association's entry on the Central Register of Charities.

6. Dissolution

- 6.1. The Association may be terminated by resolution at a General Meeting. A resolution of termination must be carried by not less than seventy-five percent of the voting members present.
- 6.2. If the members resolve to dissolve the Association the Trustees will remain in office as Association Trustees and be responsible for winding up the affairs of the Association in accordance with this clause.
- 6.3. The Trustees must collect in all the assets of the Association and must pay or make provision for all the liabilities of the Association.
- 6.4. The Trustees must apply any remaining property or money:
 - 6.4.1. directly for the Objects described in Section 2.
 - 6.4.2. by transfer to any Charities for purposes the same or similar to the Association.
 - 6.4.3. in such other manner as the Charity Commission for England and Wales ('the Commission') may approve in writing in advance.
- 6.5. The members may pass an additional resolution before or at the same time as the resolution to dissolve the Association specifying the way the Trustees are to apply the

remaining property or assets of the Association, and the Trustees must comply with the resolution if it is consistent with paragraphs 6.4.1 to 6.4.3 inclusive above.

- 6.6. In no circumstances shall the net assets of the Association be paid to or distributed among the individual members of the Association. However, the net assets of the Association may be paid to or distributed among clubs and/or affiliated organisations that are themselves charities, after a proper resolution has been passed.
- 6.7. The Trustees must notify the Commission promptly that the Association has been dissolved. If the Trustees are obliged to send the Association's accounts to the Commission for the accounting period which ended before its dissolution, they must send the Commission the Association's final accounts.

7. Amendment of the Constitution

- 7.1. Amendment of the Constitution may be made either at an Annual General Meeting or at an Extraordinary General Meeting.
- 7.2. Suggested amendments which are to be submitted to an Annual General Meeting shall be forwarded to the General Secretary in writing sixty days prior to such meeting.
- 7.3. Amendment by means of Extraordinary General Meeting shall be conducted according to the provisions of section 9.2.
- 7.4. To be carried, a proposal for amendment must be agreed by a two-thirds majority of the voting members, provided that no amendment shall be made to the Objects in section 2, section 6 or this clause, and no amendment shall be made the effect of which would cause the Association to cease to be a Charity in law.
- 7.5. No alteration of this constitution or any special resolution shall have retroactive effect to invalidate any prior act of the Trustees.

8. Membership

- 8.1. Membership of the Association shall be open to persons or bodies interested in furthering the Objects of the Association or participating in its organisation, but no person or body shall be a member unless their membership has been accepted by the Charity Board who shall have an absolute discretion not to accept any person or body as a member without giving any reason, therefore.
- 8.2. Categories
 - 8.2.1. Annual Individual Firearms.
 - 8.2.2. Annual Individual Action Air.
 - 8.2.3. Life and Honorary Life Individual.
 - 8.2.3.1. Honorary Life Memberships are discretionary and shall be awarded by the Charity Board for those individuals that have made a significant contribution to the UKPSA or IPSC.
 - 8.2.4. Annual Club Affiliation.
 - 8.2.5. Together with any other category as determined by the Charity Board.

- 8.3. Other National Governing Bodies may not be affiliated to the UKPSA.
- 8.4. Subscriptions
 - 8.4.1. There shall be an annual subscription for all types of membership, other than Honorary Life. Due date to be based on a rolling 12 months.
 - 8.4.2. Membership costs may increase annually on 1 April, as determined by the Charity Board, with 60-days' notice of any changes from the previous year.
 - 8.4.3. Any member or affiliated organisation whose subscription shall not have been paid within 30 days of their renewal date for that year will automatically forfeit membership or affiliation and shall only be re-admitted to membership or affiliation on terms which shall be at the discretion of the Charity Board and on the payment of the full annual fee.
- 8.5. Termination of membership
 - 8.5.1. The Charity Board shall have the right, for good and sufficient reason, including, but not limited to, disciplinary matters, to terminate the membership of any individual or organisation.
 - 8.5.2. Any termination will be communicated to the member in writing, stating the grounds for the termination.
 - 8.5.3. The member in question shall have the right to appeal by attending and being heard by the Charity Board.
 - 8.5.4. If the member does not appeal within forty-eight days of notification the termination will be considered final.

9. General Meetings

- 9.1. Annual General Meeting
 - 9.1.1. The Annual General Meeting of Members shall be held at such time and place as may be fixed by the Charity Board.
 - 9.1.2. The AGM should be no later than 15 months after the previous meeting to enable financial transparency and filing of charity reports.
 - 9.1.3. This meeting may be held in person at a UKPSA event and must include a facility for members to attend and vote online.
 - 9.1.4. The Trustees will publish written reports to the Membership at least 21 days before the meeting.
 - 9.1.5. The Treasurer will submit a financial statement.
 - 9.1.6. The Meeting shall elect the Trustees.
 - 9.1.7. The handover to the elected Trustees, by those whose term of office is complete, will be a 3-month period starting at the AGM.
 - 9.1.8. The Meeting will appoint the Auditors.
- 9.2. Extraordinary General Meeting
 - 9.2.1. The General Secretary shall, upon the written request of the Charity Board or of least ten per cent of individual members of the Association, call an Extraordinary General Meeting of the Association.

- 9.2.2. The Agenda of the Extraordinary General Meeting shall be circulated with the notice and no subjects other than those thereon shall be discussed.
- 9.2.3. An Extraordinary General Meeting must include a facility for members to attend and vote online.
- 9.3. Notice
 - 9.3.1. The minimum period of notice required to hold a General Meeting of the Association is twenty-one clear days from the date on which the notice is deemed to have been given.
 - 9.3.2. The notice must specify the date, time and place of the meeting and the general nature of the business to be transacted. The notice must state if it is an Annual or Extraordinary General Meeting.
 - 9.3.3. The notice must be given to all the members and to the Trustees.
- 9.4. Quorum
 - 9.4.1. Quorum criteria: A General Meeting shall transact no business unless a quorum be present. The presence of fifty members, or ten percent of the current membership, whichever may be the lesser, shall constitute a quorum.
 - 9.4.2. No Quorum: If within half an hour after the time appointed for a meeting a quorum is not present, the meeting shall stand adjourned to the next convenient date, and if at the adjourned meeting a quorum is not present, those members present shall constitute a quorum.
- 9.5. Votes
 - 9.5.1. Each member shall have one vote.
 - 9.5.2. The Chair may vote only in case of a tie, in which case they have a casting vote.

10. Accounts (Income, property and money)

- 10.1. The financial year of the Association shall be from 1 April to the 31 March.
- 10.2. The property and funds of the Association shall be vested in the Charity Board.
- 10.3. All monies shall be paid into the Association's banking accounts and all authorised expenditure should be met by drawing on those accounts.
- 10.4. Disbursements
 - 10.4.1. The approval of the Treasurer or in their absence any one of the following: General Secretary or Membership Secretary, shall be necessary on any monies drawn on the Association's general account.
 - 10.4.2. The Treasurer will work with Charity Board and the Administration to prepare annual budgets for routine expenditure and special projects.
 - 10.4.3. The Treasurer shall present the budgets, with an assessment of affordability to the Charity Board at the March Charity Board meeting.
 - 10.4.4. The Charity Board will approve budgets as appropriate.
 - 10.4.5. The Treasurer will be authorised to disburse funds according to the agreed budget and shall report to the Charity Board quarterly.

- 10.4.6. There must be an appropriate check, as defined in the bylaws, on monies dispersed by the Treasurer.
- 10.4.7. The Trustees must comply with their obligations under the current Charities Acts.

11. Disqualification and removal of Trustees

- 11.1. A trustee shall cease to hold office if he or she:
 - 11.1.1. is disqualified from acting as a trustee by virtue of the current Charities Acts.
 - 11.1.2. ceases to be a member of the UKPSA.
 - 11.1.3. in the written opinion, given to the Association, of a registered medical practitioner treating that person, has become physically or mentally incapable of acting as a trustee and may remain so for more than three months.
 - 11.1.4. resigns as a trustee by notice to the Association (but only if at least two Trustees will remain in office when the notice of resignation is to take effect).
 - 11.1.5. who fails to attend three consecutive meetings without reasonable explanation and without providing a deputy shall be deemed to have retired and shall be notified accordingly.

12. Charity Board Meetings

- 12.1. The Charity Board shall meet on not less than four occasions in each year, and whenever six or more members of the Administration may, in a letter addressed to the General Secretary, so request. The General Secretary shall convene meetings by giving fourteen days written notice.
- 12.2. Any member of the UKPSA shall have the right upon request, to attend any meeting of the Charity Board as an observer, or to consult minutes of past meetings of the Charity Board or the committees and commissions thereof, or of General Meetings of the Association.
- 12.3. Members of the Administration or Chairs of any Committee or Commission may be invited to attend and to participate in The Charity Board Meetings by the Chair of the Charity Board.
- 12.4. A minimum of 2 meetings per year will be face to face, if possible. Further meetings may be held virtually, including online voting.
- 12.5. Voting
 - 12.5.1. Only the Trustees (or their nominated deputies) may vote on Charity Board matters at the Charity Board meetings.
 - 12.5.2. In extremis, between meetings, electronic voting will be allowed. Decisions so made must be documented in the minutes of the next Charity Board Meeting.
 - 12.5.3. No person may, by virtue of dual or multiple offices, cast more than one vote.
 - 12.5.4. The Chair may vote only in case of a tie, in which case they have a casting vote.
- 12.6. The Charity Board shall transact no business unless a quorum be present. The presence of five Trustees (or their nominated deputies) of the association shall constitute a quorum.

- 12.7. If the number of Trustees (or their nominated deputies) present is less than the number fixed as the quorum, the continuing Trustees (or their nominated deputies) may act only for the purpose of filling vacancies or of calling a General Meeting.
- 12.8. Any vacancies occurring on the Charity Board shall be filled by the Charity Board but will be subject to election for the remaining term during the next AGM.
- 12.9. Conflicts of interests and conflicts of loyalties
 - 12.9.1. An Association trustee must absent themselves from any discussions of the Trustees in which it is possible that a conflict will arise between their duty to act solely in the interests of the Association and any personal interest or views (including but not limited to any personal financial interest).
 - 12.9.2. Any Association trustee absents themselves from any discussions in accordance with this clause must not vote or be counted as part of the quorum in any decision of the Trustees on the matter.

13. Operations

- 13.1. The Charity Board may create, sub-divide, amalgamate or alter the boundaries of the Association's geographical sub-divisions, and these will be defined in the Association's bylaws.
- 13.2. Authority at UKPSA Shooting Competitions, Events & Practice
 - 13.2.1. A Range Master (actual or designated) will be appointed for all UKPSA competitions, events and practices.
 - 13.2.1.1. If not a suitably qualified member of NROI, the designated Range Master should, as a minimum, hold a competition licence in the relevant UKPSA/IPSC discipline.
 - 13.2.1.2. For club (level 1) events and practice the Range Master may be a range official for that club.
 - 13.2.2. The Range Master will have authority over all persons and activities within the entire range, including range safety, the operation of all courses of fire and the application of IPSC and/or UKPSA competition rules.
 - 13.2.3. The Range Master in charge of the range will always have the power to refuse permission to shoot with any sporting firearm or equipment which they consider unsuitable, or to any athlete whose conduct they consider unsafe.
- 13.3. Rules at UKPSA Shooting Competitions, Events & Practice
 - 13.3.1. The Association shall adopt the IPSC rules and/or UKPSA rules (non-IPSC disciplines) for competition and practice which will govern the conduct of shooting on any range.
 - 13.3.2. Trustees and affiliated clubs shall be responsible for the strict enforcement of these rules, as well as any local regulations which may apply at military or civilian ranges so long as these comply with IPSC Rule 3.3.1.
 - 13.3.3. Other rules applicable to UKPSA Competitions, Events & Practice are as described in the Association's bylaws.

13.4. Visitors

- 13.4.1. Visitors may be invited to activities organised by members of the Association, with the sanction of member of the Sports Council or Charity Board, and such Visitors shall automatically become members of the Association for that day.
- 13.4.2. 'Visitors' are defined as anyone who is not, at the time in question, a member of the UKPSA as recorded within the Associations' Management Information System.
- 13.4.3. 'Activities' are defined as anything other than a recognised match, which has been pre notified to the Association and which involves live firing on any range facility where a member of the UKPSA has been given approval to establish representative IPSC Courses of Fire or similar for the purposes of demonstration and allowing prospective affiliates to experience the sport.

14. Insurance

- 14.1. The Association shall pay the necessary premiums to provide the cover of third-party claims and an indemnity in respect of legal liability for accidents resulting in bodily injury or damage to property arising on any range or at any club premises. The policy shall indemnify:
 - 14.1.1. The International Practical Shooting Confederation.
 - 14.1.2. Other organisations to which the Association may be affiliated.
 - 14.1.3. The Association.
 - 14.1.4. Any member of the UKPSA including the Trustees, Match Officials and Instructors.
 - 14.1.5. Match Officials from other IPSC Regions (when officiating at a UKPSA sanctioned match).
 - 14.1.6. The owner or operator of any range where UKPSA activities are undertaken.
- 14.2. The Association shall also provide for the insurance of any trophies owned by the Association together with any equipment or property of the Association, as well as any items the Association may hold on loan, which are considered desirable to insure.

15. Indemnification

- 15.1. By acceptance of membership in the Association, every member is deemed fully and absolutely to indemnify the Association and the Charity Board against any claims for injury or loss however caused to or by themselves, their family or their servants at any shooting or other event, including digital, online or social media events organised by the Association.
- 15.2. By acceptance of affiliation to the Association, every club is deemed fully and absolutely to indemnify the Association and the Charity Board against any claims for injury or loss however caused to or by themselves or their servants at any shooting or other event, including digital, online or social media events organised by the Association.

16. Policies and Procedures

- 16.1. The Association shall maintain and keep updated policies in compliance with UK legislation, Charity Commission requirements and IPSC global policies for the sport.

17. Disputes

- 17.1. If a dispute arises between members of the Association about the validity or propriety of anything done by the members under this constitution, and the dispute cannot be resolved by agreement, the parties to the dispute must first try in good faith to settle the dispute by mediation before resorting to litigation.
- 17.2. A Complaints Procedure shall be maintained and updated as part of the bylaws.

NB Text current June 2025, approved by the membership at the General Meeting of the Association and notified to the Charity Commission 18th July, 2025